



**U.S. DISTRICT COURT FOR THE DISTRICT OF NEW JERSEY**  
**APPLICATION FOR FEDERAL JUDICIARY EMPLOYMENT**  
*"An Equal Opportunity Employer"*



Job Title Applying for:		Announcement No.		Date:  Salary Desired: \$ _____	
Last Name:	First Name:		Middle Initial	Social Security No.	
Mailing Address:  _____ Number and Street  _____ Town, State and Zip Code		Phone Numbers: Day time : (    )  Evening: (    )		Are you a U.S. Citizen? (    ) Yes    (    ) No  If No, please give the country of your citizenship  _____	
Have you been convicted of a crime which has not been expunged by the court? (    ) Yes        (    ) No  If yes, give details of each conviction and deposition in the block below. A conviction will not necessarily preclude from employment unless such conviction(s) relates adversely to the employment sought but will not preclude denial of employment for job related reasons. Please note as a condition of employment a Request for Criminal History Record will be filed with the State Police.					
Are you over 18 years old? (If under 18, you will be required to submit working papers if offered employment) <span style="float: right;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</span>  Are you eligible for employment in the U.S.? <span style="float: right;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</span>  Have you ever worked or been educated under a different name? <span style="float: right;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</span> If yes, specify _____					
College and Graduate School List any colleges, universities and graduate schools which you have attended.					
Name and Location	Dates Attended (Month and year)	Credit Hours Completed	Major Areas of Study	Type of Degree	Did you Graduate?
	From: To:				<input type="checkbox"/> Yes <input type="checkbox"/> No
	From: To:				<input type="checkbox"/> Yes <input type="checkbox"/> No
	From: To:				<input type="checkbox"/> Yes <input type="checkbox"/> No
	From: To:				<input type="checkbox"/> Yes <input type="checkbox"/> No

**Other Schools or Training Courses**

Include business, vocational, technical, and other schools you have attended that are related to the title for which you are applying. If it is not a full time curriculum, be specific as to the number of hours attended.

Name and Location	Dates Attended (Month and year)	Subjects or Courses	Was course completed?
	From: To:		<input type="checkbox"/> Yes <input type="checkbox"/> No
	From: To:		<input type="checkbox"/> Yes <input type="checkbox"/> No
	From: To:		<input type="checkbox"/> Yes <input type="checkbox"/> No
	From: To:		<input type="checkbox"/> Yes <input type="checkbox"/> No

Use this space to describe any licenses, certificates, registrations, skills, crafts, including machines or equipment operated which relates to the position for which you are applying.

**List all Employment**

Start with present or last position and work back, include military and volunteer experience. Please complete in full even though you may attach a resume.

<b><u>WORK EXPERIENCE:</u></b>	<input type="checkbox"/> Full Time	Salary:	From: ____/____/____ MM/DD/YYYY  To: ____/____/____ MM/DD/YYYY
Job Title:	<input type="checkbox"/> Part Time, hours per week: _____	Start: _____  End: _____	
Duties and Responsibilities: _____ _____ _____ _____			Name of Immediate Supervisor:
Reason for Leaving:			Employers name and address:   Phone No.

<b><u>WORK EXPERIENCE:</u></b> Job Title: _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time, hours per week: _____	Salary: Start: _____ End: _____	From: ____/____/____ MM/DD/YYYY  To: ____/____/____ MM/DD/YYYY
Duties and Responsibilities: _____ _____ _____ _____ Reason for Leaving: _____			Name of Immediate Supervisor: _____  Employers name and address: _____  Phone No. _____
<b><u>WORK EXPERIENCE:</u></b> Job Title: _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time, hours per week: _____	Salary: Start: _____ End: _____	From: ____/____/____ MM/DD/YYYY  To: ____/____/____ MM/DD/YYYY
Duties and Responsibilities: _____ _____ _____ _____ Reason for Leaving: _____			Name of Immediate Supervisor: _____  Employers name and address: _____  Phone No. _____
<b><u>WORK EXPERIENCE:</u></b> Job Title: _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time, hours per week: _____	Salary: Start: _____ End: _____	From: ____/____/____ MM/DD/YYYY  To: ____/____/____ MM/DD/YYYY
Duties and Responsibilities: _____ _____ _____ _____ Reason for Leaving: _____			Name of Immediate Supervisor: _____  Employers name and address: _____  Phone No. _____

Are you engaged in other business activity or employment which you desire to continue if employed by the Judiciary?

☐ Yes ☐ No If yes please explain:

Are you involved in any political activities, organizations or circumstances that may present possible conflicts of interest, should you be employed by the Judiciary? ☐ Yes ☐ No If yes please explain:

How did you hear about us:

\_\_\_\_\_ Newspaper

\_\_\_\_\_ Website

\_\_\_\_\_ State Judiciary

\_\_\_\_\_ J-Net

\_\_\_\_\_ Friend

\_\_\_\_\_ Other \_\_\_\_\_

Do you have other relatives employed with the Federal Judiciary?

☐ Yes ☐ No

If yes, please list

Name of relative: \_\_\_\_\_

Relative's position: \_\_\_\_\_

Location of position: \_\_\_\_\_

Do you have any objections with the Judiciary contacting the above-referenced current and/or past employers? ☐ Yes ☐ No

If yes, please explain:

List three persons unrelated to you whom we may contact for information concerning your qualifications.

NAME	ADDRESS	PHONE #	OCCUPATION

Applicant Certification:

I certify that, to the best of my knowledge and belief, all the information attached to this application is true, correct, complete and made in good faith. **I understand** that false or fraudulent information on or attached to this application may be grounds for not hiring or firing me after I begin work, and may be punishable by fine or imprisonment. **I understand** that any information I give may be investigated.

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Comments (For Human Resources Use Only)

P:\HR\RECRUITMENT\ALT-APPLICATION